



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Shrirang Shikshan Mahavidyalay, Bilimora
• Name of the Head of the institution	Dr. Kalpeshkumar Kanjibhai Tandel
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	02634284208
• Mobile No:	9426771641
• Registered e-mail ID (Principal)	shrirangshikshan.bilimora@gmail.com
• Alternate Email ID	patelgayatri7@gmail.com
• Address	College campus, Morarji Desai Road, Bilimora, At Post: Antalia, Ta: Gandevi, Dist: Navsari, Gujarat
• City/Town	Bilimora
• State/UT	Gujarat
• Pin Code	396325
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education

• Location	Semi-Urban				
• Financial Status	Grants-in aid				
• Name of the Affiliating University	Indian Institute of Teacher Education, Gandhinagar				
• Name of the IQAC Co-ordinator/Director	Dr. Gayatri Rameshbhai Patel				
• Phone No.	9925223774				
• Alternate phone No.(IQAC)	9426771641				
• Mobile (IQAC)	9925223774				
• IQAC e-mail address	shrirangshikshan.bilimora@gmail.com				
• Alternate e-mail address (IQAC)	patelgayatri7@gmail.com				
3.Website address	https://srsmbilimora.in/				
• Web-link of the AQAR: (Previous Academic Year)	https://srsmbilimora.in/IQAC/23				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://srsmbilimora.in/IQAC/21				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.74	2006	21/05/2006	20/05/2011
Cycle 2	B	2.76	2015	14/09/2015	13/09/2020
6.Date of Establishment of IQAC	12/09/2007				
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
B.Ed.	Placement	KCG	11/10/2021	50000
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		3		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 		n		
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1. Systematic planning and execution of various curricular and co curricular activities				
2. Run certificate courses- Personality Development , Spoken Sanskrit				
3. Feedback Mechanism from students, principals of practice teaching/ Internship schools				
4. Performance based Appraisal of Teaching staff and Non teaching staff				
5. Encouraged and prepared students to take part in Youth festival and other competitions organised by different colleges and the University				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards				

Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
1. To prepare Academic Calendar	1. Academic Calendar was prepared in the beginning of the year.
2. To celebrate important days and events.	2. Organised and celebrated useful and important days and events to make students aware and inculcate the knowledge about important days and subjects of our lives.
3. To conduct various competitions for students	3. Organised various competitions on different topics for the all round development of the students.
4. To prepare for the Youth Festival	4. Won awards in different competitions in Youth Festival and different competitions held at other colleges.
5. To publish annual magazine, two handmade magazines and four e-magazines during the year for the development of thinking and writing skills of the students.	5. Published annual magazine, two handmade magazines and four e-magazines during the year.
6. To prepare the students for academic excellence.	6. Used remedial teaching, personal guidance and unit tests for achieving academic goals of the students. The institution got 100% results with distinction marks in university exam.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/01/2023

15. Multidisciplinary / interdisciplinary

The college is affiliated to Indian Institute of Teacher Education, Gandhinagar. We offer all subjects of Arts (Four languages- English, Gujarati, Sanskrit, Hindi), Commerce (Economics, Social Science) and Science (Science and Technology, Maths) which makes our college multidisciplinary Whereas courses like; Language Across Curriculum (Gujarati, Hindi, English and Sanskrit), Art in Education (Music, Dance, Drama, Paintings, Drawing, model making, etc.) , Educational Psychology, Educational Measurement and evaluation, Inclusive education, Advanced Technology is interdisciplinary, and above all these courses have a focal intention to integrate them for effective and efficient school education in particular and Education at wider perspectives.

16. Academic bank of credits (ABC):

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD) where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Our college is affiliated to the university - Indian Institute of Teacher Education, Gandhinagar. Our University has started this procedure of getting registered the students on the digital platform. Our college has completed the procedure . Our all students have their unique ABC ID on the ABC platform now.

17. Skill development:

Our university- Indian Institute of Teacher Education offers short term courses , workshops and seminars for development of the skills. We encourage the students to take part in that. At college level, we offer two add on courses for the development of various skills - Personality Development and Spoken Sanskrit. College also makes sure that all students enroll in the courses. We also conduct workshops, seminars and guest lectures for the same purpose. For developing their ICT skills, we have computer lab in which students can learn new technological skills. Our college is selected for the project of Finishing Schools sponsored by Government of Gujarat. In the four

components of the project, the selected trainers from Gujarat come and teach the important professional skills like Life skills, Employability skills, Functional English. Moreover, for the development of the teaching skills, workshop of the theory of skills was organised every year. Students learn and practice various teaching skills in Micro teaching cycle, practice teaching and during Internship at Primary and Secondary schools. Students learn various values through out the year through the prayer assembly, various activities, days celebrations and various programmes.

Best practice: To develop students Mother tongue language skills, we run one club which conducts various activities to develop language skills through out the year. Each student is assigned to one faculty to improve his/her language skill.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum includes many aspects of Indian knowledge system. Our college runs in our mother tongue- Gujarati. To enrich our mother tongue , in college , we have a committee who works on this. We have been running one Add on course - Spoken Sanskrit where students learn Sanskrit language and how to use it in our day to day life. The perspective in Education course enriches their knowledge regarding true meaning of Education in our ancient culture, the philosophy of Education, our educational thinkers : Gandhiji, Vivekanand, Tagore and Sri Aurobindom, our ancient Institutions: Nalanda, Takshashila, Vallabhi, our vedic education system, Education through Math, Mandir, Pathshala and Madressa and reformers of India. This course contains 3 credits. We also inculcate Indian Values through our prayer assembly which includes Omkar Nad, Pranayam, Prayer, Bhajan, presentation of good thoughts. In Prayer assembly, when any Indian festival or any ritual comes, the principal and faculties also share their knowledge regarding it. We have one bulletin board specially devoted for 'what happened on today's date' in history which gives historical knowledge about events and knowledge about our great people. One bulletin board displays the information about one festival, event, ritual, important days in detail. To preserve our art, we organise competitions, seminars keeping in mind the different aspects of different indian arts. The college is well aware about its role to preserve the tradition and culture of India, for that, we celebrate many festivals , the important days and many events traditionally, for instance, our students are welcomed on the first day by Kanku Tilak vidhi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has clear aims and objectives in each and every activity. The main objective of the college is to prepare an ideal teacher by holistic development. Our university, IITE-Gandhinagar has been offering very specific teacher education programmes where a very noble objective is set to achieve and that is to make such a teacher education programme which is globally viable and locally accepted. The program outcome and course outcomes have been given by the university and it has been displayed on the website and on notice board and also discussed with students as and when needed.

20.Distance education/online education:

The college has made effective use of online mode during Corona pandemic situation. All the teachers are using smart boards, blogs, own YouTube channel, Google Form, other digital devices to switch online mode on during teaching learning process. Students are also encouraged to develop their e-content using blogs, YouTube channel, digital softwares of teaching learning process. Many students have enriched themselves taking the online courses from SWAYAM, DIKSHA and other MOOC platforms.

Extended Profile

1.Student

2.1	54+53
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	55
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	30
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	54
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	View File
2.5	54
Number of graduating students during the year	
File Description	Documents
Data Template	View File
2.6	55
Number of students enrolled during the year	
File Description	Documents
Data Template	View File
2.Institution	
4.1	8237064
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	34
Total number of computers on campus for academic purposes	
3.Teacher	
5.1	7
Number of full-time teachers during the year:	
File Description	Documents
Data Template	View File
Data Template	No File Uploaded
5.2	8
Number of sanctioned posts for the year:	
Part B	

CURRICULAR ASPECTS	
1.1 - Curriculum Planning	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>Our college is affiliated to Indian Institute of Teacher Education, Gandhinagar. The curriculum is decided by the university on the basis of national objectives of teacher education. In framing the curriculum, our staff plays role when and where it is needed. College puts all its sincere efforts to implement the curriculum at its best level. Principals and faculties present their ideas and necessary suggestions regarding the implementation of curriculum. Effective work is being done for proper planning and implementation of the curriculum at the beginning of the year in our College. Under which activities are decided keeping in view the syllabus for effective presentation of the syllabus. Various activities of curriculum development are given place by making academic calendar. The curriculum is reviewed by each of the faculties. The curriculum is then implemented taking into account the local needs of the students' background, abilities and values.</p>	
File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded
1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the	B. Any 5 of the above

institution Schools including practice teaching schools Employers Experts Students Alumni

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

B. Any 3 of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://www.iite.ac.in/download/notice/63db9d322aa76.pdf
Prospectus for the academic year	No File Uploaded
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	No File Uploaded
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available	
1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year	
12	
File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	Nil
1.2.2 - Number of value-added courses offered during the year	
2	
1.2.2.1 - Number of value-added courses offered during the year	
2	
File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	No File Uploaded
1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year	
61	
1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year	

61

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Two of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

7

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

7

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

1. The institute puts all its efforts to make trainees aware about the field of teacher education by all means. In the beginning of the year, the orientation programme of a week which includes opportunities, issues and different aspects of teacher education is conducted. Throughout the year, the various programmes, activities are carried out to inculcate the values and understanding of the field of teacher education in trainees.

2. Trainees are given all kinds of experiences regarding their chosen method and subject (in case of elective or optional subject). Theories are taught with enough practical exposure of the topic. Micro teaching, macro teaching, internship programmes are done effectively with enough care and guidance to make a subject expert teacher.

3. The Epc-1 (Reflective Reading) and Epc-2(Arts in Education) subjects covered in the curriculum help the trainees develop skills of interpretation and conceptual thinking in the context of the text. The music, fine arts, dance and drama elements contained in the curriculum are helpful in identifying and establishing a relationship with the subject matter. The college also arranges many activities to convert their knowledge into competencies.

4. The college runs the finishing school project sponsored by

Gujarat Government, which focus on the development of different life skills.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Students studying in B. Ed are taken to visit State Board and Central Board schools in the vicinity of the college to get acquainted with different education systems and to gain firsthand experience of schools. Where they get information about the diversity of the school, its functioning, teaching techniques, teaching-learning processes, curriculum, advanced technology being adopted etc. Thus B.Ed. trainees visit different schools and get acquainted with the school system.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

During the two-year B. Ed. course, trainees are given special emphasis on theory based knowledge as well as practical work. Curriculum-based content is given more attention to the teaching-learning process through various methods, techniques so that they can use the knowledge of theory acquired in pedagogical classes effectively in practical situations. For this, teaching work is done through approaches like microteaching, simulations lesson, bridge lesson, macro lesson, demonstration lessons of professors, group discussions, seminars, workshops, term paper, viva. The actual experiences are provided by taking the trainees to different schools during the course itself. For which internship is also arranged from the college. These experiences provided during the course provide the trainees with neutral experiences for their profession in the future.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System

<p>1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI</p>	<p>Two of the above</p>
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File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

<p>1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following</p>	<p>Feedback collected, analyzed and action taken</p>
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File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

55

2.1.1.1 - Number of students enrolled during the year

55

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File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	No File Uploaded
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

23

2.1.2.1 - Number of students enrolled from the reserved categories during the year

23

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

5

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

5

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Since we affiliated with IITE,Gandhinagar in2020-21, the entrance examination is conducted by IITE, Gandhinagar, in which the trainees are admitted on the basis of merit.

For Academic Support - Trainees are guided in choosing the second method of pedagogy by discussing the chances of job in future. - Guidance is given in selection of Elective Subject. - At the beginning of the year, under the orientation program to understand Teaching job , the trainees' mental values are cultivated through these orientation topics , such as ... Teacher's Duty, Student World, Time Management, Life Skill, Teen Problems, Society: Teacher and Education .The trainees are mentally prepared by the faculties on the subjects at the beginning of the year,

For Need Checking - We identify the needs of the trainees by communicating with them and later on proper advice and guidance are provided. We know the needs of the trainees through their performance in the classroom, in their micro/macro lessons, in curricular or cocurricular activities.

To check readiness - After getting acquainted with the trainees, we identify their hobbies based on their past activities as well as their love for education on the basis of hobbies.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	Six/Five of the above
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	Two of the above
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	View File

2.2.4 - Student-Mentor ratio for the academic year

1:7

2.2.4.1 - Number of mentors in the Institution

6

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

-Understanding of micro lessons, macro lessons and simulation lessons and theoretical information is provided by method master. - To teach theory papers various teaching methods, techniques and approaches are used by faculties as well as by trainees. - Teaching points of various methods, techniques and approaches of the theoretical paper are explained by using the same method, technique or approach. - Teaching -Learning work is enriched by using brainstorming, symposium, peer group teaching, experiment method, synthesis-analysis method, and problem-solving approach. -Online teaching -learning experiences are also enriched trainees.. - During the school lessons various methods and techniques are tried by the

trainees.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

107

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://teams.microsoft.com/_#/school/teams-grid/General?ctx=teamsGrid
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

107

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological

Five/Six of the above

activities Field sports	
File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	View File
<p>2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life</p>	
<p>- Teaching of micro lesson / macro lesson / simulation lesson / Annual Lesson / Field Work / EPC Course etc. are done by the faculties in the group using Team teaching method. - The college is also selected for Finishing project of KCG, Gujarat Government in which training of Life skills, employability skills, and Functional English is given in four different components. -Conducts awareness programs for trainees on issues like career guidance, time management, interview skill, English speaking, office etiquette under the banner of UDISHA - Meetings of each committee are held periodically in the college in which important decisions of the college are taken in collaboration with the student council and staff. - In the prayer meeting, the trainees are prepared for struggle of life by the principal and faculties by spiritual and motivational talks and talk of morality. During the prayer meeting, Principal, faculties and trainees present new trends and policies of education and life. The important local to global news are shared and reviewed . Also the trainees are made aware of the new trends of education through the use of noticeboards. - Seminars are conducted in the college under Job placement cell and Centre for Teacher Education. - SSIP cell has been formed in the college and under this also seminars are organized for the trainees.</p>	

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global	Five/Six of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

<p>2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students</p> <ul style="list-style-type: none"> - Seminars of like skill are conducted among the trainees for developing skills. - English Speaking as well as Life Skill training is given to the trainees under Finishing School. - Adequate efforts are made to nurture the creativity of the trainees through various activities and competitions under the Saptadhara. - Different strengths are inculcated in the trainees through important programs like Cultural Program, Sports Day. - Trainees are given maximum opportunity in the teaching learning

process in class also their intellectual powers are honed through question, discussion, debate etc.

- Involve trainees in various educational programs, so that they develop skills in program planning, management, administration, pre-consideration preparation.

- Guidance is given by the principal as well as the professors in the prayer meeting for their intellectual, spiritual, emotional development and for achieving moral strength and mental skill of the trainees and also prepare them to handle real life problems and situations .

- As the part of syllabus practice trainees are also given work on " Understanding of Self" . By doing this work they put their childhood experiences in new learning way and develop thinking skill to make future better. They reviewed their observation, behaviours of self and others; they understand the situations etc...

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

<p>2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)</p>	<p>All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Ten/All of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different

All of the above

<p>situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</p>	
File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded
<p>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</p>	<p>All of the above</p>
File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded
<p>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</p>	<p>All of the above</p>

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

Four of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The schools who were nominated as SCHOOL OF EXCELLENCE by Gujarat Government , Reputed and excellent schools are selected for internship sem 3 by IITE Gandhinagr which were allocated to trainees for Internship and also in sem 4 , Best schools were selected for them. Then according to the method of trainees group of 3 to 5 trainees is formed. Then a meeting is held with the principals and professors of the selected school principals and mentor teachers' is decided to create a mutually trusting atmosphere. According to this program, the trainees are guided by each of the professors of the institute for every activity to be done and the trainees are encouraged to perform at their best. One teacher educator is appointed for each school and he/she is in constant touch with the trainees throughout the internship program and is familiar with the workings of the trainees. As well as during the two to three school visits by the professors, information about the work of the trainees is obtained from the school principal and mentor teacher and other teachers. The lessons of the trainees are monitored by the professors and through the meeting with the trainees they are given the necessary guidance and advice. Lesson marks are given under the supervision of school teachers and professors. Marks based on reports of entire activities performed during the internship are given.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

54

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

All faculties of the college give adequate guidance for the internship to the trainees as well as have interaction with the principals and mentor teachers of the internship school. Thus, a trustworthy atmosphere is formed between the faculty and trainees of the institute with the principals and mentor teachers of the internship which helps to bridge the mental gap between the two. Due

to the interaction of the faculty with the school principals and mentor teachers , S/he becomes familiar with the trainee's work activities, programs and academic as well as cocurricular activities . In addition, school visits are made by the in-charge lecturer, during which the teachers and mentors of the internship schools interact with the teachers, other teachers, and observe the lessons of the trainees. During the full-time school visit, s/he meets with the trainees and provides guidance and advices on the work done so far and planning for future work. All the activities that the trainees do in the school are done in groups with the cooperation of each other. Educational and co-curricular activities are done with the mutual co-operation of all the trainees. In addition, the trainees are motivated by the in-charge lecturer attending cultural events, prize distribution and other events at the school as per the convenience of the faculty.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* ‘Schools’ to be read as “TEIs” for PG programmes)

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various

Four of the above

activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality
2.5.1 - Number of fulltime teachers against sanctioned posts during the year

7

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	No File Uploaded
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

7

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

7

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic

year	
139	
File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded
<p>2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations</p>	
<p>1. In house discussions on current developments and issues in education:</p> <p>During the prayer meeting of the college, new changes and trends in education are discussed by the professors as well as the principal. Upcoming challenges and new rules are discussed. Questions and trends related to higher education are discussed in the staff meeting, too. Accordingly, educational plans in the college are also prepared. Not only the staff but also the trainees are made aware of the important changes being introduced on the notice board.</p> <p>2. Share information with colleagues and with other institutions on policies and regulations</p> <p>Principals and professors participate in various levels of seminars, courses, workshops or various programs throughout the year as experts or participants. Experience gained during such a variety of programs or visits to other organizations, information, innovative matters, creative as well as creative matters are discussed in the staff meeting. Significant changes in the world of education are discussed in educational lessons in schools in and around Billimora, as well as during visits to other institutions of higher learning, and fruitful planning is based on how we can create a better human being with a rich worldview.</p>	
File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded
2.6 - Evaluation Process	

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Continuous internal Evaluation of student learning is done using various methods and techniques throughout the year. We try to cover all the domains of learning i.e. cognitive, affective, and psychomotor domains.

1. Micro teaching-simulation - Practice teaching lessons
2. CCE-1 &2 in each paper
3. EPC
4. Assessment of their Reflective dairies in each semester
5. Students' Submissions
6. Students' performance in various curricular and co-curricular activities
7. Students' involvement in college activities
8. Students taking participation in various college inter college and University level competition and also in Univ. Sports and Youth festivals.
9. Their social contribution is also measured.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group

Four of the above

performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all its Staff and Students. The Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of both the staff and the students. Since the inception of the college, the Committee has been under the direct purview of the Principal. During the year, two meetings of the committee are held. We also have Complaint box in open area of the college, so students can put their complaints in the box.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

In the beginning of the academic year, the Institution prepares 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester

examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, CCE 1 & 2 of each paper, EPC, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for the program offered by the institution, which are stated and communicated to teachers and students through.

1. Website of the Institution
2. Student induction programme
3. Orientation programme for Students
4. Staff meetings.

Each activity or program is organised keeping in mind the PLOs and CLOs.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institution takes care of the students' progression throughout the year using various methods and techniques like CCE, unit test, internal exam, seminars, presentation in various papers, their performance in practice teaching lessons, their participation in various curricular and co curricular activities arranged by the college etc.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

107

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

From the very beginning, through their presentation in the prayer assembly and micro lessons, their need for language proficiency is assessed and students are divided in different groups to develop their language proficiency. Students are taught the pronunciation, grammar and presentation in these groups. Moreover, during micro, macro, academic and co- curricular activities, faculties find their needs and plan the activities accordingly.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

yes

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

One of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

Two of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

7

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

7

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

107

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

102

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

102

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The institute is very committed towards the contribution in the development of society. Since 1968, college has developed the tradition to collect the fund from faculty and students every Thursday and donate to the needy people at Hospitals, Age Old home and Orphanage to sensitize students. The institute has its own medicinal plants garden to make students aware about Environment and show them the uses of the different medicinal plants. The institute has done many activities like tree plantation, Bird watching, Field visit , water saving activities on regular basis. Trainees and faculties are encouraged to donate blood when needed.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

5

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institution has a very good infrastructure as per the NCTE norms. Our institution has two buildings, Center of Teacher Education and Academic. We have 7 Spacious and well ventilated class rooms/method rooms with good Seating Arrangement. We have one Conference room and two Multipurpose Halls with necessary technical facilities and equipments. The multipurpose hall is equipped with the Smart board for technology enabled teaching learning. All class rooms are made ICT ready with the LCD projectors and screen being fixed. Teachers can make PPTs and multimedia presentations in these Class rooms. Psychology laboratory is equipped with necessary equipments and various psychological tests. Science, Mathematics and Computer Laboratories are also equipped with LCD projectors and screen in our institution. All the computers are networked and internet connected. There are Common Playground, Gymnasium, Indoor Sports room in our Campus.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

10

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://www.srsmbilimora.in/Facilities
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

.30

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The process of Automation is going on and the institution has SOUL Software for the Same. Almost 50 % data of the books are entered in the software. Only book data was entered in SOUL software. The process for exchanging via SOUL SOFTWARE is ongoing. The institution plans to obtain Online public Access Control - OPAC in near future and thus monitoring of books will be completely computerized and fully automated.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	https://www.srsmbilimora.in/Resources/1
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The institute has no such facility.

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

One of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

.35

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

47

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	Two of the above
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File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words
<p>Following ICT facilities are available in the college for ensuring the smooth running of day to day academic and non academic activities of the college:</p> <p>Computers 25</p> <p>Laptops 02</p>

Printers 03

Xerox machine 02

Scanner 02

LCD projector 09

OHP 02

Television 02

Tape recorder 01

Camera 02

Video camera 01

Web camera 26

Display monitor 01

WiFi 10 Mbps - 12 months

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

4:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	One of the above
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File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	nil
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

.23

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File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Policy Details:

College has established systems and procedures for maintaining and utilizing Physical, Academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities.

College policy is to have effective mechanism for the upkeep of the infrastructure and other facilities as to have optimum utilization of the facilities in order to have effective college functioning.

Systems for Maintenance and Utilization:

- Budget provisions are made for new as well as old facilities, repairs and maintenance. Departmental budget by office and library is made available every year.
- Establishment/repairs and maintenance committee is formed. Principal is the chairperson .
- Stakeholders' suggestions are also considered.
- Depending on availability of funds, requirements are fulfilled by establishment committee under guidance of Principal.
- The principal of the college takes a periodical review of repairs and maintenance requirements.

Procedures for maintaining and utilization:

- The cleaning and the maintenance of the classrooms and laboratories are done by the non-teaching staff as per cleaning schedule which is monitored by principal of the college.
- The college website is maintained regularly by website

provider.

- Maintenance of electrical equipments is regularly done through service agencies visit on call basis.
- Pest control is also carried out at regular intervals.

File Description	Documents
Appropriate link(s) on the institutional website	nil
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Five fo the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid

Seven/Eight of the above

Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	
File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded
5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded
5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	One of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
21	51

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

8

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

6

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Earlier this year, student council election was held to give the trainees first-hand experience of the life-saving electoral process of democracy. After the voting, the eight winning candidates will be appointed by the various committees working under the guidance of eight professors such as Finance Committee, Planning Forum Committee, Magazine Committee, Cultural Committee, TourCommittee, Debate Committee and Sports Committee to coordinate the activities of these eight committees. As the co ordinator of these seven committees, they are in charge of their respective accounts. Under all the accounts a number of activities are carried out during the year such as finance committee fund raising work. The planning committee organizes daily prayer meetings, bulletin boards, din mahima etc. A total of sevenmagazines are published annually by the Magazine Committee. At the end of the year, a beautiful cultural program is organized by the Cultural Committee. A one-day

educational tour and a one-day site visit are arranged by the tour committee. Various lectures are organized during the year by the Debate committee. One day Sports Day is organised by the Sports Committee

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

30

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Alumni Association formed from the beginning of Shrirang shikshan Mahavidyalay, Billimora. OSA has been making significant contribution to the development of the institution. Rewards from the alumni under the association have proved to be a link between the donors of the society and the retired employees of the organization. As a result of this interrelationship, the organization's commitment, knowledge and traditions of the organization's healthy

system has been transferred to society and to other related educational institutions, which results into to strengthen the image of the organization and gain credibility

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Five/Six of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

3

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Shrirang Shikshan Mahavidyalaya, Billimora has its active alumni association since 1970. Every year, OSA gives 14 prizes to the top students in various categories to encourage the students. Out of which five prizes are given for co-curricular activities and cultural program during the year. Expert lectures and meetings with parents are organized by the Alumni Association and regular activities under the various competitive activities that take place during the year. The organization of alumni is very useful for the development of the organization as the alumni are helpful when the organization needs a good speaker, fund or any other educational help. Some alumni also help with placement. Alumni are helpful to the organization in many ways whether it is to guide the students or to give a prize even if it is a sports day. Some alumni also donate items such as microphone, headphones to the institute. Each Thursday is very important for the institution when the fund is collected and donated to the needy people. So many Alumni contributes on the special occasions of their life. And in this way aslo Alumni helps the organization financially.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students

and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The vision and mission of any institute is the heart core of the institute.

The vision and mission are mentioned in institution's prospectus and website and also displayed at the entrance of the college. The vision and mission are always at the centre of any activity. The institute takes every necessary step and organises various programs, activities, value added certificate courses etc. to inculcate vision and values of the institution in the student teachers. For that, in any decision making process, teaching -non teaching staff and students are involved and their suggestions are taken into consideration. IQAC of the institution takes care that every activity of the institution is in tune with its goals and objectives and incorporates vision and mission of the college. By the completion of B.Ed. degree course, the student teachers get clear about the vision and mission of the institution and the responsibility that any education institution bears towards the society. Once our student teachers are out they fulfill all their responsibilities by being a good and responsible teacher.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The management and principal make all their efforts to decentralise the duties as per the strength, efficiency and capability of teaching and non teaching staff. They have the freedom to work without any restrictions. Everyone is being included in the various types of the planning of the College. We meet regularly and plan out our institutional practices in such a way so that every faculty member and administrative staff can be involved and contribute for

providing the qualitative education to the students. Each person is given freedom to share his/her views in all activities. - Various committees are formed for academic and administrative purpose. and each faculty member is given the responsibility of the committee according to an individuals interest, aptitude and talent. Members of the students council are also the part of the committee and given accountability for the same. Students are also joined the committee according to their interest and talent. In the beginning of each year the institute prepares an academic calendar. Throughout the year, coordinators are appointed for the various activities and programs.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Our Institute is governed by IITE, Gandhinagar, so the institute abides by the terms of the university. Admission is an online process which is strictly on the basis of merit in accordance to the government reservation policies. IQAC in the college which monitors every academic activity of the college. The effective system of various committees and cells coupled with a feedback mechanism from stakeholders, also ensures the dynamism required to keep pace with the changing educational environment. The internal assessment ensures that students receive their evaluated answer sheets and monitor their progress, performance and fairness in the evaluation. The fee structure and admission procedure is available for the public on the college website. Even Audit report is also displayed on the website. Institute appoints internal auditor and external auditor (Government of Gujarat) every year. Audited statements regarding financial activities are circulated to all the concerned members of the Governing body, including NCTE with annual report every year. Academic activities are displayed on social media platform of the college. Yearly NCTE report, AISHE and PAR are filled and submitted to assure academic, financial and administrative transparency. All posts are filled by Government of Gujarat. For effective administration, we have adopted a participative approach. We have various committees who look after various events and activities of the college and display its report on the notice board.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Our college is located at semi- urban area. Most of the trainees are from interior parts of the region. We recognise their language problem which is one of the hurdles in their development as a teacher. In the beginingof the year, the students with pronunciation defects are recognised. They are distributed in the group of all faculties. The language expert faculty has developed the whole plan for pronunciation improvement and speaking skill development which include ; articulation of the sound, practice of different sounds using various techniques etc. in prayer assembly too, everyday the students who present anything is analysed for his/her speaking skill and pronunciation.All the faculties follow the plan for the students assigned to them and achieve

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://www.srsmbilimora.in/Other/19
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Being a grant in aid college, the governing bodies are Statutory Bodies like UGC, NCTE, State Government and the University. The college is managed by Bilimora Vibhag Kelvani Mandal to complement the functions of the Statutory Body. It is a Policy making body of the college and meets frequently and discusses the agenda prepared by the Principal. It reviews the performance of the college. New proposals regarding the development of the college are discussed

with the members of Management. The principal looks after the administrative and academic affairs of the college. Various committees and cells are formed to work effectively and implement the well structured programmes and activities. IQAC also plays a major role in the effective implementation of the activities. The programs, courses and activities are periodically evaluated by the concerned committees and cells. Service rules and procedures are guided by the rules of the State Government as amended from time to time, NCTE, Indian institute of Teacher Education and the Bilimora Vibhag Kelvani Mandal in this regard. The recruitment rules and the promotional policies for the teaching and non teaching staff are as per the Gujarat Government along with the eligibility criteria prescribed by the NCTE and UGC.

File Description	Documents
Link to organogram on the institutional website	https://www.srsmbilimora.in/Other/18
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	No File Uploaded
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The college is run smoothly and effectively through various committees and cells. We have the following listed committees and cells.

1. Finance committee , 2. Planning Forum committee, 3. Magazine committee, 4. Cultural committee, 5. Educational Tour committee, 6. Sports committee, 7. Anti ragging cell, 8. Library committee ,9 Anti Sexual Harassment Cell, 10. Women Cell, 11. ST/SC cell, 12. Placement Cell, 13. Grievence Redressal Cell 14. Equal opportunity cell 15. Internal complaints committee etc. Each committee constitutes with a chairman and members. Students' representative are also the part of the committees. In all committees, meetings are arranged on the regular basis.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The following welfare measures are given ..

No.

MEASURES

BENEFICIARIES

1.

Medical leaves,Maternity/paternity Leaves as per Government rule,
Teaching & Non teaching staff

2.

Staff quarters

Teaching Staff

3.

Internet and free Wi-Fi facilities are also available in campus for staff

Teaching & Non teaching staff

4.

Faculty members are provided with Individual cabin with a telephone, computer desk with wifito facilitate good ambience.

Teaching Staff

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

1

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

1

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The institution has made certain mechanisms to assess the teaching and non-teaching staff. The faculty members are asked to fill the Academic Performance Indicator (API) format at the end of the academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores are, then the principal will finalize the scores based upon the documental evidences submitted by the teachers. Based on API scores the faculty were encouraged to take up more initiatives in their respective areas of inclination and passion. At the end of every year students feedback is taken to assess the performance of the faculty. Performance Appraisal for Non teaching Staff : The Principal directly monitors the non-teaching staff and regularly conducts meetings to take supervise the administrative and financial aspects such as fee collection, scholarship status etc. The Non-teaching staff have to keep a record of their work in prescribed format.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	No File Uploaded
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The following agencies conduct regular financial audit in the Institute: External Audit is conducted by the following: (a) Higher Education Department, Gandhinagar (b) Chartered Accountant of the Institute. Department of Higher Education, Gujarat conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. 3. All

observations/objections are communicated through their report. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Fees charged as per the university and government norms from students. Mobilization of Funds, the student Tuition fee is the major source of income for the institute. Alumni contribute to the institute by raising funds to conduct programmes. etc. when and as needed. Students raise funds from individuals and corporate for cultural events and magazine publication. The college receives salary grant from the State Government. The college received maintenance grant from State Government. Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So

we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research.(we haven't received any this year.) A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and nonrecurring expenses The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as bookspurchases, furniture, and other development Expenses. The budget is scrutinized and approved by the Management.Statutory auditors are also appointed who certify the financial statements in every financial year. The grants received by the college are also audited by certified auditors.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Institute has its IQAC established in 2006. The constitute of IQAC was formed according to the rules given by NAAC. It works very efficiently. Every year , meetings are held according to the demand of the situation. It ensurestimely, efficient and progressive performance of academic, administrative and financial tasks. It monitors the action takenon feedback response from students, parents and other stakeholders on quality-related institutional processes. It promotes research culture, faculty empowerment through workshops/seminars/conferences and professional development. It asks for optimization and integration of modern methods of teaching and learning and the credibility of assessment and evaluation process.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Different educational methods and techniques are used as well as various tasks like leadership, programme arrangement, assignment work are assigned for all round development. All these matter discuss in the meeting of IQAC. Thus, No specific mechanism is adopted for the review of teaching learning process periodically, But the entire faculty members themselves review the teaching learning process continuously. It is to be noted humbly that the results sheets issued by the University are itself the evidence of the improvement in the teaching learning process. All the students who had completed their training in the year 2020-21 got first class distinction.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

17

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Two of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://www.srsmbilimora.in/IOAC/22
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.srsmbilimora.in/IOAC/23
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle:

Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

First cycle: Recommendations and action taken

1. To build a hostel for girls' students : After this recommendation, the college had built a hostel in the campus for the girlstudents to provide them safe, economic and academic environment.

2. Computer, Science and Psychology labs are in bad shapes: After getting this recommendation, the college had upgraded the labs taking extra care of them. Now in computer lab, we have more than 25 computers with usb, speakers and headphones. In science and in psychology labs also, we have bought more tests, equipments and necessary materials.

Second cycle: Recommendations and actions taken

1. Teaching learnign process: The college has been focusing on using new and modern teaching learning activities in the classroom. Faculties attend the workshops, seminars to upgrade themselves in this regard. Students are also encouraged to use new teaching methods in practice lessons.

2. Library: As being a grand in aid institution, the college has no permanent librarian since 1999. but the college arranges the ad-hoc librarian. After getting the recommendation, the college takes extra care of use of library in teaching learnign process. With the help of faculties, it has been tried to shape the library and use it in the maximum level.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its

power requirements in not more than 100 - 200 words.

The college has developed a definite policy for the use of electrical appliances at the organization level to minimize their use and save energy. The activities undertaken as part of this are as follows:

- Minimally used LEDs and tube lights and bulbs in the organization.
- Regular maintenance and upkeep of electric motors and other devices.
- Faculty members, non-academic staff and trainees to ensure that electrical appliances in the institution are turned off after use and to avoid unnecessary use guidance.
- Arranging classrooms with air vents to maximize power consumption and save energy.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The organization is located within the Billimora Municipality. As part of the collective arrangements made by the municipality for the whole city, the waste is collected every day. And the rest is processed for the fertilizer for the herbal garden of the organization is managed. The organization has separate arrangements for the management of wet and dry waste.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

One of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The institute is located in a clean and pollution free environment. The regular cleaning is done in the institution on the daily basis and proper action is also taken for the same. At the same time adequate attention is paid to the cleanliness of the girl's room and boy's lavatory too. A separate dustbin facility has been set up in and around the college to collect waste. The deep cleaning of the institution is also done once in a year with the support of the students. The college has developed its own botanical garden. The medicinal plants and trees are grown and cared. The college has a RO plan for drinking water. Waste water is used for botanical garden.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

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File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Arts, commerce and science colleges are located in the same campus of the college. All the institutions of the campuses are their resources, knowledge and physical facilities when it is needed. The institute uses their advanced laboratories, too. The college also gets the benefits of the expertise of the teaching staff of these colleges. Gujarati and English medium schools are located in the same campus, too. The institute is having good relations with the schools, non government organization and other institutions located nearby and getting their help and expertise.

- The training lessons of the trainees are organized in a simple, instinctive and effective manner. The trainees also have a chance to observe the school system.
- The complex has a large well-equipped field and gymnasium. Trainees enjoy the benefits of indoor, outdoor sports and gym facilities.
- Seedlings of tree plants are available through the nursery located in the campus.
- Retired local professors and principals also share their experience and knowledge and expertise from time to time.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

1. Enrichment of Mother tongue Our college is situated in Semi-urban area.

Most of the trainees are from interior regions. So, most of them speak dialect, not the language in case of Mother tongue. As a teacher, irrespective of their subjects, they have to have the knowledge and skills of a language (in most of the cases, it is their mother tongue) in which they are teaching. With this in mind, our institute has started working on the improvement in the knowledge of mother tongue parallel to the official curriculum throughout the year. All the trainees are divided in small group and each teacher is given the responsibility of each group. Everyday we plan some small activities for developing the mastery over the mother tongue- to improve pronunciation, grammar points, presentation in mother tongue and to enrich vocabulary. We have daily routine to guide the students for their pronunciation in the mother tongue.

2. Seven theme based magazines are published in different forms in a year.

1. One annual magazine
2. Two hand written magazines
3. Four E-magazine

As a teacher, a trainee needs to be very good in reading and writing skills. To make students read on various subjects, we provide them the opportunities in form of theme based magazines. Trainees are given the different subjects for the magazines. They think, gather information and write an article on the particular topic given. Moreover, they will get different experiences for different magazines, as the forms of magazine publications are different.

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The institution has many distinctiveness in many areas. It has proved to be the best by the Government of Gujarat by awarding the best college award and by the society . The below is glimpses of the activities of one of such areas of the institution. Our prayer assembly -Character building through Prayer Assembly

Prayer assembly is part of each teacher training college. But our prayer assembly is the heart of our college because its main objective is to build trainees' character. Distinctiveness of the prayer assembly:

- Musical instruments played by the principal, staff members and trainees

- Forms of Prayer assembly

- Om sounds (pranayam practice)
- Prayers (every week a new prayer)
- Bhajan/ devotional songs/ sugam sangit/ folk songs...
- Presentation of any of the following:
 - Presentation of good thought
 - Analysis of the article
 - Reading of the good article
 - Reviews on News
 - about the inspirational people
 - Report reading
 - Story telling

- Role play
- Book Review
- Film Review
- on current situation
- on chosen topic
- About different days etc.
- Quiz (every day 5-10 questions are asked)
- Analysis and feedback of presented event by the principal or staff members

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	No File Uploaded